

Pool Vacancy Procedure Changes

Brothers and Sisters,

Please see the attached for specific calling procedure changes for Houston Zone 3 and Zone 4 Pools that are due to take effect July 9th at 08:00 hours. Please take heed that these changes only apply to the pools. EVERYTHING else remains the same. We will work on other areas in the future. These changes were made with the intention of eliminating some of the middle of the night calls to unqualified individuals and/or those that simply don't take the calls. For instance, removed are the calls to locals and yard engineers on their off days. Changed is the xe03 and xe04 directly supporting each other. We tried to get the most qualified, most rested, most ready to go to work engineer to get called first. CMS's objective was to simplify things so that they can rely more on the AVR system before a crew caller has to take over.

If you are an engineer who likes to step up, or take extra work, please go into CMTS and take advantage of the request extra work (REW) option. Step two in all areas is to pull from this list. You can select a date range and if you want just your territory or all territories.

For Zone 4 engineers, step 3 is first five in pool. This means if extraboard is exhausted and no one in the pool has requested extra work, the first available in the first 5 positions on the pool will fill the vacancy. If no one is available in top five, the system moves on to the next step.

Zone 4 extraboards take note that you were added to protect the RE24 pool towards the end of the calling procedures, only required if you answer the phone and qualified/familiar.

Please take note of when acceptance is required and when acceptance is required if contacted. If acceptance is required, you must take the call or risk a missed call. If acceptance required if contacted, for example the bump board, and you answer the phone, the call is yours if qualified/familiar on the territory being filled. If you're skeptical about taking a call, let it go to voicemail first. CMS practice is to attempt to call for 30 minutes, all phone numbers on file, prior to accessing a missed call. A typical sign that you're required, or at least CMS thinks your required, to take the call is that they call you repeatedly. In this case you may want to answer and deal with the situation.

Fraternally,

Houston BLET Local Chairman

Zone 3- RE23, RE24, XE23 Hayden Parsons- (832) 732-4890

Zone 4- RE06, RE15, RE29, XE04 Ron Caswell- (832) 259-6412

Zone 4- RE03, XE03 Kevin DeArment- (832) 795-2042

Zone 3-RE23 and RE24 Vacancy Procedures, Effective 7/9/18, 08:00

RE23-

1. LS372 XE23, *ACCEPTANCE IS REQUIRED*
2. SENIOR ON RE23 WITH "request extra work", *ACCEPTANCE IS REQUIRED*
3. SENIOR-JUNIOR IN POOL, *ACCEPTANCE NOT REQUIRED*
4. SENIOR-JUNIOR AWAITING TURN RE23, *ACCEPTANCE REQUIRED IF CONTACTED*, (if called and not answered, this will constitute denial of any make whole claim/guarantee)
5. JUNIOR PERSON ON BUMP BOARD, *ACCEPTANCE REQUIRED IF CONTACTED*
6. JUNIOR PERSON IN LAID OFF STATUS RE23, RE24, XE23 (LK, LP, LM, LT, LW, RF, MC, LN), *ACCEPTANCE NOT REQUIRED*
7. FORCED STEP-UP, FIRST PERSON RESTED IN POOL, *ACCEPTANCE IS REQUIRED*
8. FIRST RESTED RE24, *ACCEPTANCE REQUIRED*
9. SENIOR SETBACK TRAINMAN, *ACCEPTANCE REQUIRED IF CONTACTED*
10. MANUAL INTERVENTION, *ACCEPTANCE REQUIRED IF CONTACTED*

RE24-

1. LS372 XE23, *ACCEPTANCE IS REQUIRED*
2. SENIOR ON RE24 WITH "request extra work", *ACCEPTANCE IS REQUIRED*
3. SENIOR-JUNIOR IN POOL, *ACCEPTANCE NOT REQUIRED*
4. SENIOR-JUNIOR AWAITING TURN RE24, *ACCEPTANCE REQUIRED IF CONTACTED*, (if called and not answered, this will constitute denial of any make whole claim/guarantee)
5. JUNIOR PERSON ON BUMP BOARD, *ACCEPTANCE REQUIRED IF CONTACTED*
6. JUNIOR PERSON IN LAID OFF STATUS RE23, RE24, XE23 (LK, LP, LM, LT, LW, RF, MC, LN), *ACCEPTANCE NOT REQUIRED*
7. FORCED STEP-UP, FIRST PERSON RESTED IN POOL, *ACCEPTANCE IS REQUIRED*
8. FIRST RESTED RE24, *ACCEPTANCE REQUIRED*
9. LS372 XE03, *ACCEPTANCE REQUIRED IF CONTACTED*
10. LS372 XE04, *ACCEPTANCE REQUIRED IF CONTACTED*
11. SENIOR SETBACK TRAINMAN, *ACCEPTANCE REQUIRED IF CONTACTED*
12. MANUAL INTERVENTION, *ACCEPTANCE REQUIRED IF CONTACTED*

Request Extra work (REW) can be found in CMTS, employee may turn on and select a date range in which the request is active. There is also a button to select if you wish only to take work within your own assignment. If you have selected REW, you must take the call.

Zone 4-RE03, RE06, RE15 and RE29 Vacancy Procedures, Effective 7/9/18, 08:00

RE03- note steps 3, 8, 9 are major changes to current procedures

11. LS372 XE03, *ACCEPTANCE IS REQUIRED*
12. SENIOR ON RE03 WITH "request extra work", *ACCEPTANCE IS REQUIRED*
13. FIRST AVAILABLE IN TOP 5 OF POOL, *ACCEPTANCE IS REQUIRED*
14. SENIOR-JUNIOR IN POOL, *ACCEPTANCE NOT REQUIRED*
15. SENIOR-JUNIOR AWAITING TURN RE03, *ACCEPTANCE REQUIRED IF CONTACTED*, (if called and not answered, this will constitute denial of any make whole claim/guarantee)
16. JUNIOR PERSON ON BUMP BOARD, *ACCEPTANCE REQUIRED IF CONTACTED*
17. JUNIOR PERSON IN LAID OFF STATUS RE06, RE15, XE03 (LK, LP, LM, LT, LW, RF, MC, LN), *ACCEPTANCE NOT REQUIRED*
18. FORCED STEP-UP, FIRST PERSON RESTED IN POOL, *ACCEPTANCE IS REQUIRED*
19. LS372 XE04, *ACCEPTANCE REQUIRED IF CONTACTED*
20. SENIOR SETBACK TRAINMAN, *ACCEPTANCE REQUIRED IF CONTACTED*
21. MANUAL INTERVENTION, *ACCEPTANCE REQUIRED IF CONTACTED*

RE06, RE15, RE29- note steps 3, 8, 9, 10 and 11 are major changes to current procedures

13. LS372 XE04, *ACCEPTANCE IS REQUIRED*
14. SENIOR ON POOL WITH "request extra work", *ACCEPTANCE IS REQUIRED*
15. FIRST AVAILABLE IN TOP 5 OF POOL, *ACCEPTANCE REQUIRED*
16. SENIOR-JUNIOR IN POOL, *ACCEPTANCE NOT REQUIRED*
17. SENIOR-JUNIOR AWAITING TURN IN POOL, *ACCEPTANCE REQUIRED IF CONTACTED*, (if called and not answered, this will constitute denial of any make whole claim/guarantee)
18. JUNIOR PERSON ON BUMP BOARD, *ACCEPTANCE REQUIRED IF CONTACTED*
19. JUNIOR PERSON IN LAID OFF STATUS RE06, RE15, RE29, XE04 (LK, LP, LM, LT, LW, RF, MC, LN), *ACCEPTANCE NOT REQUIRED*
20. FORCED STEP-UP, FIRST PERSON RESTED IN POOL, *ACCEPTANCE IS REQUIRED*
21. FIRST RESTED IN POOL, *ACCEPTANCE REQUIRED*
22. FOR RE06 VACANCY, FORCED STEP-UP, FIRST RESTED RE15 POOL, *ACCEPTANCE REQUIRED*
23. LS372 XE03, *ACCEPTANCE REQUIRED IF CONTACTED*
24. SENIOR SETBACK TRAINMAN, *ACCEPTANCE REQUIRED IF CONTACTED*
25. MANUAL INTERVENTION, *ACCEPTANCE REQUIRED IF CONTACTED*

Request Extra work (REW) can be found in CMTS, employee may turn on and select a date range in which the request is active. There is also a button to select if you wish only to take work within your own assignment. If you have selected REW, you must take the call.

Step 3 First available first five example-If 1st out is vacancy, 2nd and 3rd out in UR or laid off, and 4th out is available, 4th out will take the call. Object is to get the most ready, most rested engineer for the call rather than an engineer tenth out just because they're the senior.

