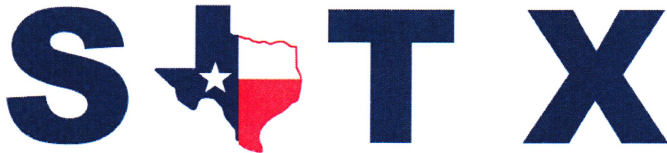


# Union Pacific Railroad



## Utility Person Standard Work Document



# Documentation

Review PY for Work Events and Terminating trains and ETA. (Refer to PY Document)  
 RG 5672 for Set out location on train. (Refer to RG Document)

PY:

The screenshot shows the MyUP interface for generating a PY report. A blue arrow labeled '1' points to the search bar containing 'PY' and a 'Go' button. Below the search bar, a yellow navigation bar contains 'Trsp-Mgr Home', 'Messages (0)', and 'Yard Line Up (PY) x +'. A blue arrow labeled '2' points to the 'Location' field set to 'BV095 - BRAZOS YARD, TX'. To the right, a checked checkbox is labeled 'Setouts and pickups ONLY' with a blue arrow '4' pointing to it, and an unchecked checkbox is labeled 'Trackage trains (J trains)'. A blue arrow labeled '3' points to the 'Time span' field set to '24' and the 'Report span will start at' field set to '02/26 13:37'. A blue arrow labeled '5' points to a large blue 'SHOW REPORT' button.

1. On UP Homepage type in PY and select Go
2. Location set to Brazos Yard (BV095)
3. Set Time Span 24 Hours
4. Select Setouts and pickups only
5. Click Show Report

Location: BV095 - BRAZOS YARD, TX  
 Station: circ-7  
 Time span: 24  
 Report span: 02/26 13:38 to 02/27 13:38  
 Setouts and pickups ONLY  
 Trackage trains (J trains)

[SHOW REPORT](#)

		Start	End	Net	Legend						
Yard total		793	518	-275	<span style="color: yellow;">▲</span> Arrival reported						
					<span style="color: blue;">■</span> Make train reported						
					<span style="color: green;">●</span> Train called						
		Setout		Pickup							
Estimated time	Yard total	Inbound train	Load	Empty	Thru	Total	Outbound train	Load	Empty	Thru	Total
Past 6 hours with open work order ^											
02/26 08:00	780						MBZHO 26 ▾	4	9	0	13
Estimated to arrive after 02/26 13:38											
02/26 15:00	647						MBZBT 25 ▾ <span style="color: blue;">■</span>	20	113	0	133
02/26 15:00	618						MBZBT 26 ▾	3	26	0	29
02/26 16:12	594						MHOBO 25 ▾	0	24	138	162
02/26 17:23	609	MSPFW 26 ▾	10	5	56	71					
02/26 17:53	588						MSPFW 26 ▾	11	10	56	77
02/26 18:00	422						MBZBW 26 ▾	46	120	0	166
02/26 22:16	567	MFWB2 26 ▾	75	70	0	145					
02/26 23:40	509						MFWHO 26 ▾	16	42	103	161
02/27 01:45	510	YHE21 26 ▾	0	1	0	1					
02/27 02:15	500						YHE21 26 ▾	9	1	0	10
02/27 03:38	490						MNPEW 24 ▾	0	10	180	190
02/27 04:48	488						IDIMX 26 ▾	0	2	47	49

1. Start of Shift Utility Person will pull a PY for location of inbound work events/terminating trains.
2. For work events train pull RG5672 for setout location in train.
3. Job brief with MYO on duty for any tracks to be worked.

# RG 5672:

The screenshot shows the MyUP interface for generating an Equipment Report. The title is "Equipment Report (GL/YS) - ER# 5672ig".

- Step 1:** A blue arrow points to the search bar at the top left containing the text "rg 5672".
- Step 2:** A blue arrow points to the "Train ID" field, which contains "MSPFW" and a date field with "25".
- Step 3:** A blue arrow points to the "Report Title" field, which contains "TRAIN INQUIRY".
- Step 4:** A blue arrow points to the "Send PDF" button in the bottom right corner.

The interface includes various filter sections: "Cars" (Next System Yard, Block Key Point, Next Disposition, O/B Yard Block, Car Kind Type, Mech Cond Grade, Special Conditions), "Customer Focus" (Empty Car Order, Haulage Agreement, Equipment Owner, Waybill Date, Final Foreign Destination, Origin Location, Speed Restrictions, Comdty Short Desc, Consignee Name, Shipper Name), and "Output Format" (Report Title, Type View, Data, Column, Sort, Width).

At the bottom, there is a table with columns: Equipment ID, Inst Number (EQD), and a "Run Report" button. The table contains one row with the value "1320064".

1. On UP homepage type in PY and select GO.
2. Train ID change to symbol and date desired.
3. Input Printer Lata
4. Select Send PDF

# Vehicle Audit:

Complete the vehicle safety inspection form. Inspect vehicle for blue light, switch locks, and trombone.

Company Vehicle Pre-Inspection Report				
Date:				
Company Vehicle:				
Odometer Reading:				
Fuel Reading:				
Job ID:				
Driver:			Driver's License:	
			<input type="checkbox"/> N <input type="checkbox"/> Y	
Insurance Card:				
		<input type="checkbox"/> Y <input type="checkbox"/> N		
Inspection Item		Good	Bad	Notes/Comments
Housekeeping / Hygiene				
Safety Flashers				
Headlights				
Lights on Policy				
Taillights				
Brakelights				
Turn Signal				
Wiper Blades				
Back Up Alarm				
Left Mirror				
Right Mirror				
Doors (functional)				
Windshield				
Rear Glass				
Passenger Windows				
Tires				
Brakes				
Emergency Brake				
Speedometer				
Warning Lights				
Horn				
UP Radio Operable				
Light Switches				
Lamps				
Interior				
Emergency Flasher				
Windows Operable				
Seats				
Seatbelts				
Seatbelt Policy Sign				
Smoking Policy Sign				
Air Conditioning				
Heater				



## **Inbound Trains:**

Coordinate with Switching job on the north end for available routes and RCL zone status on Channel 38-38.

Contact inbound train prior to arrival at Brazos and communicate zone status and RCO job to contact for authority into the RCL zone if needed.

Once authority is given to the inbound train, line route for inbound trains through the yard where work will be conducted.

If authority is not needed, line the route and communicate landing instructions to inbound train.

Inbound Terminators must be bled off on Arrival. Trains will yard in tracks 129/351-357. Let the manager on-duty know when you have completed bleeding off a track.

Originating Trains: Will require a Class I Air Test (Refer to Blue Flag SW and Trombone SW).

## **Originating Trains:**

Originating Trains: Will require a Class I Air Test (Refer to Blue Flag SW and Trombone SW).

Departure Times:

MBZBW 0530

MBZHO 1630

MBZBT 1830

## **Northbound Work Events:**

### **North Bound Work Events:**

MSPFW/MEFW/MHOB work events will be conducted at Q097 in tracks 40-44.

MSANP will enter the yard at Q998 and shove into the R&D tracks.

## **Southbound Work Events:**

### **South Bound work events:**

MFWHO/MNLEG/IDIMX/MNPEW will come in at Q998/Q097 and run through 129 Lead or R&D Tracks 351-357.